

Tender Ref. No. ZOA/GAD/2026-27/12

Date: 10.07.2026

NOTICE INVITING OPEN TENDER FOR EMPANELMENT OF ARCHITECT IN VARIOUS FINANCIAL CATEGORY.

SEALED QUOTATIONS ARE INVITED FROM reputed /well-established, resourceful and experienced ARCHITECT at in & around Ajmer for empanelment in the Bank's panel needs to apply afresh.

a) Availability of Tender Document: The Tender Documents should be downloaded from the Bank's website www.ucobank.com from **13.07.2026 to 19.07.2026**

b) Date & Place of Submission of Tender: Tenders should be submitted at **Zonal Manager, UCO Bank, Zonal Office, Plot No. C113 & 114, B K Kaul Nagar, Ajmer - 305001** by **04.30 P.M on 19.07.2026.**

c) Miscellaneous terms:

Cost of Tender Documents	Rs. 1000.00 (Rupees One Thousand only)(Non refundable). The tender document to be downloaded from Bank's website www.ucobank.com . Cost of Tender Document is to be submitted with Bid in the form of Pay Order/Demand Draft in favour of UCO Bank, payable at Zonal Office Ajmer.
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d) Mode of Submission of Tender: In Sealed envelope, cover super scribed with Trade and Category applied for, NIT No, Date; Name & Address of the Bidder address to **Zonal Manager, UCO Bank, Ajmer Zone**

e) List of documents to be submitted

(i) All Documents to be furnished as stipulated/instructed in RFP

(ii) Duly signed RFP in all paged

(iii) Tender Cost

(iv) Duly filled up and signed Integrity Pact

f) For any clarification, following may be contacted: Amit Kumar (Sr. Manager) – 7597123004

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GENERAL TERMS & CONDITION

- a) Each page of pre-qualification document shall be duly signed by the Applicant or his authorized representative.
- b) If the application is made by a partnership firm, a certified copy of the partnership deed, Certificate of Registration, current address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.
- c) If the application is made by a limited company it shall be signed by a person duly authorized by the Board of Directors of the Company. A copy of the Authorization document complying with the above to be enclosed.
- d) The decision of the Bank to accept or reject any application will be final. Empanelment will be subjected to satisfactory physical inspection (if required).
- e) The Bank reserves the right to reject any or all application without assigning any reason.
- f) In case the applicant's close relatives are associated with Bank and in particular the Stationary section or General Administration wing of the Bank, details like name, designation etc. shall be furnished and informed. Non-disclosure of such critical information will lead to disqualification if it comes to light at a future date.
- g) Empanelment does not give any guarantee for allotment of any work
- h) REJECTION OF BID:
The bid is liable to be rejected if:
- Tenders not received in sealed envelopes or without Tender Cost.
 - It is not in conformity with the instruction mentioned in this tender document.
 - It is received after expiry of the due date and /or time.
 - It is evasive and contains incorrect information.
 - If there is canvassing of any kind.
 - It is submitted anywhere other than the tender box or to the addressee.
 - Not fulfilling the eligibility criteria as mentioned in 'Eligibility Criteria'.



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• **If the tender/R.F.P is conditional**

- If there is any conflict of interest between the bank and Tenderer /Bider.

i) Evaluation of Application

The applications shall be examined so as to ascertain whether the applications:

- meet the eligibility requirements;
- have been properly prepared and signed;
- contain all the details called for and are in proper format
- are accompanied by required authorization, and
- are otherwise generally in order.

j) Validity of empanelment

It will be valid for three (3) years from the date issue of confirmation letter.

k) Confidentiality :

The offers must undertake that they shall hold in trust any Information received by them, under the Contract/Agreement, and the strictest of confidence shall be maintained in respect of such Information. The bidder has also to agree:

- To maintain and use the Information only for the purposes of this Contract/Agreement and only as permitted by BANK;
- To only make copies as specifically authorized by the prior written consent of Bank and with the same confidential or proprietary notices as may be printed or displayed on the original;
- To restrict access and disclosure of Information to such of their employees, agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause
- To treat all Information as Confidential Information.

l) De-listment:

We may delist the Architect due to followings reasons:



- Job not started in time
- Certification of poor workmanship
- Not participating in tender process
- Non-submission of documents
- Submission of wrong information during empanelment
- Any other reason Bank may feel appropriate
- Sublet and/or transfer the contract to other party.

m) Court of jurisdiction:

The contract executed shall be governed by and construed in accordance with the Laws of India for the time being in force and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts at Kolkata.

n).DISPUTE RESOLUTION MECHANISM: The Architect and The Bank shall endeavor their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

- i. The Party raising a dispute shall address to the other Party a notice in writing requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.
- ii. The matter will be referred for negotiation between designated officials of the Bank /Purchaser and the Authorised Official of the Bidder. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.
- iii. In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same shall be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Kolkata and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.

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iv. The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document. The arbitrators shall hold their sittings at Kolkata.

v. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Kolkata alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement even though other Courts in India may also have similar jurisdictions. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides. The Bidder shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement.

o) Integrity Pact:- Bidder/ vendor has to furnish integrity pact as per banks format as per **Annexure-VIII** along with bid .

p) PUBLICITY: Any publicity by the Architect in which the name of Bank is to be used should be done only with the explicit prior written permission of Bank. The Contractor will not make or allow to make a public announcement or media release about any aspect of the Contract unless BANK first gives the Architect its prior written consent.


AGM & Zonal Head
UCO BANK,
Zonal Office Ajmer

